

TRAVEL COACH FAQ

When to arrive/ how to get there

Coaches are responsible for planning their transportation from the airport to the hotel. At most hotels, check-in is typically not available until 3PM. Some hotels will let you check in early, if there is a room available. This varies greatly by hotel, so be prepared to wait until check-in time.

How to check in

EMV has booked a room under your name. You will need to provide personal identification. Additionally, please have the desk confirm that there is a card on file for your room. EMV covers rooms and taxes, but you will still need to swipe a card for incidentals.

Best card to use when checking in

If you swipe a debit card, the hotel will hold an amount on that card for incidentals. That money won't be available again until after your stay. Please keep that in mind so that you are aware of your available funds. For that reason, many travelers use a credit card for incidentals. That would be considered best practice, if you have a credit card available.

How to get balls/equipment to tournament

Give players each a ball to travel with and coach takes ball bag in their luggage. Some coaches bring a ball pump so that their players can deflate and pack their ball. Hudl equipment can usually fit into a checked bag, or you can see if a parent is driving, and ask them to transport the Hudl equipment and balls.

How to troubleshoot check-in issues

If you are experiencing issues at check-in, please do not panic. At most travel tournaments, there should be an EMV administrator that will be at the hotel. If they are not there yet, please have patience. Reach out to the coordinator listed below via GroupMe or Text to find a solution.

*****HOWEVER:**

***If you choose to check-in before the club credit card authorization has cleared, we will not be able to make any changes. **You will pay for the room and must submit receipts for reimbursement after the weekend is over.**

We are not travel agents. We have secured rooms for all the coaches, and it is the responsibility of the coach to have their upcoming stay information and to submit any requests to the hotel directly. If you aren't sure if you have received any hotel information, please check your email. If you still need assistance, please reach out to me.

Tournament	Site Administrator
17s 18s Northern Lights (1/26- 1/29)	Krista Mccormick
Sunshine Classic (3/2-3/5)	Chris Randle
Northern Lights Week 1 (3/16-3/19)	Stephanie Smith
Northern Lights Week 2 (3/23-2/26)	Chris Randle
Show Me Week 1 (3/31-4/3)	Chris Randle (Offsite, contact by phone)
Show Me Week 2 (4/6-4/9)	Abbi Randle
Mideast Week 2 (3/23-3/26)	Krista McCormick
Mideast Week 3 (3/30-4/2)	Cait Callahan
Far West (4/21-4/24)	Abbi Randle